



# MAURITIUS HOUSING COMPANY LTD

Issue 1 Rev 2  
MHC/COM/DOC/11

## COMMERCIAL DIVISION

### APPLICATION FOR A MORTGAGE LOAN / ADDITIONAL LOAN / FAST LOAN / LAD / LAPEL

#### LIST OF DOCUMENTS TO SUBMIT

The original and one photocopy of all documents required below are to be submitted with the loan application form ('veuillez soumettre les documents originaux plus une photocopie de chaque document')

Date Of  
Submission

- |                                    | Birth Certificate        | Identity Card            | Marriage Contract        |
|------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. APPLICANT/S                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| CO-APPLICANT/S                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| USUFRUCT OWNER/S                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| HEIR/S                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| CO-OWNER/S                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| CAUTION HYPOTHECAIRE/S / SOLIDAIRE | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| VENDOR/S                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| OTHER APPLICANT/S                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- Title Deed** ('Contrat du terrain') and/or any **Notarial Deed** ('Acte Notarie') certifying that the land/property belongs to you (or to the vendor/s, in case of purchase of land/property)  
In the event that the land/ property has been **inherited** ('héritage') – you must also submit:-  
(a) the **Death Certificate/s** ('Acte de Décès') of those from whom you have inherited and  
(b) the **Affidavit** indicating the names of all the **heirs** ('héritiers').
  - Memo of Survey** ('Rapport d'Arpentage') with the relevant **Site Plan** ('Plan Situation du Chantier') and **Location Plan** ('Plan de Situation')
  - Two complete series of the **House Plans** ('Plans de maison') approved by the relevant authorities. (Dimension A3 or A4 only).
  - (a) **Development Permits** (may be submitted later but in any case before the first disbursement)  
(b) **Building Permits**
  - Proof of Income** ('Preuves de revenus')
    - **Salary slips** ('Fiches de salaires') for the six preceding months
    - **Certificate of Employment and Income** ('Attestation d'emploi et de revenus') signed by employer indicating Name, Address & Telephone number of the latter and also period of employment.
    - **Bank Account and/or Statements** ('Livret et/ou Relevé de compte/s bancaire/s') for the six preceding months/12 months for self-employed/daily worker
    - **Any other relevant document/s** as may be required to prove and assess income
  - Certificate/s / evidence/s of all **Outstanding Credit Facilities** with details.
  - Other documents in case of purchase of land/ property: -**  
If land to be bought forms part of a 'Morcellement'  
(a) Morcellement Permit ('Permis de Morcellement')  
(b) Clearance from the Central Electricity Board (CEB), the Central Water Authority (CWA) and Waste Water Management Authority (WWMA) ('Authorisation de CEB, CWA & WWMA')  
(c) and/or any other related authorisation from competent authorities (et/ou autres autorisations requises des autorités compétentes')
  - Details of **PEL Account**
  - Non Refundable Application Fee** ('Frais d'application non remboursable')
- FAST LOAN**
- Rs 500
- HOME LOAN (IV)**
- Rs 1,000/-

For submission of your application, please phone for an appointment ('Rendez-vous):-

Head Office: Port Louis (405-5555)  
MHC Branches: Curepipe (676-0245/46/49), Goodlands (282-1442/60), Flacq (413-5139), Rodrigues (831-1787/0930), Bambous (452-0372/1665), Triolet (261-7623), Moka (460 1234)  
Postal Code: Port Louis (113 28), Curepipe (74 404), Goodlands (304 03), Flacq (40 606), Rodrigues (R51 09), Bambous (901 02), Triolet (215 03), Moka (8088)